

Lowell Public Schools Dr. An Wang Middle School

365 West Meadow Road
Lowell, MA 01854



Matthew C. Stahl
Principal

Matthew D. Santy
Assistant Principal

Tel: (978) 937-7683
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December 22nd, 2021

Dr. Joel Boyd
Superintendent of Lowell Public Schools

Lowell Public Schools
Henry J. Mroz Central Administration Office
155 Merrimack Street
Lowell, MA 01852

Dear Superintendent Boyd & School Committee Members,

The 8th grade students at the Dr. An Wang Middle School would like permission to travel to Boston through Capital Tours, Inc. The trip will take place at the conclusion of the 2022 MCAS. The trip will take place Tuesday, May 31, 2022 through Wednesday, June 1, 2022. The trip is all inclusive and costs \$584.00 per student (see attached itinerary). Fundraising activities will be held throughout the school year to defray the cost of the trip for all participating students. This trip is at no cost to the Lowell School Department or the City of Lowell. Attached please find the parent letter, proposed itinerary, and the optional trip cancellation insurance.

There will be a minimum of 35 students who travel to Boston along with three chaperones who at this time include: Kathy Clark, Social Studies Teacher, Matthew Palmer, Social Studies Teacher, Alison Kuzara, Social Studies Teacher and. Naturally, if more than 35 students participate in this opportunity, additional staff chaperones will attend. There is no fee for chaperones and substitutes will not be needed in teachers' absence from school.

Although students will be missing 2 days of school, the trip to Boston. will enhance their understanding of multiple standards identified in the Massachusetts History and Social Science Curriculum Frameworks, U.S. History Learning Standards, most especially: **USL.11** Describe the purpose and functions of government. **USL.13** Explain why the United States government is classified as a democratic government. **USL.14** Explain the characteristics of American democracy, including the concepts of popular sovereignty and constitutional government, which includes representative institutions, Federalism, separation of powers, shared powers, checks and balances, and individual rights. **USL.15** Explain the varying roles and responsibilities of federal, state, and local governments in the United States.

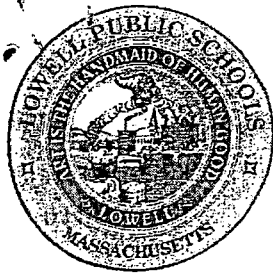
Thank you for taking the time to consider this request.

Sincerely,

Matthew C. Stahl
Principal

Take PRIDE Today
<http://wang.lowell.k12.ma.us>





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January 13, 2022

Dear 8th Grade Students and Families,

This notice is to inform you that we are currently planning an 8th grade trip for the end of the year to Boston. The end of year trip to Washington D.C. was one of the 8th grade highlights for many of our students in earlier years, and we are very excited to potentially be able to offer an overnight trip again this year. At this point, we are still awaiting School Committee approval, but we wanted to get some information out to parents now in the event that it is approved.

Below is some key information about the trip:

- Dates: Tuesday May 31 - Wednesday June 1, 2022
- Cost Estimate: \$584
 - Cost subject to fluctuation of Red Sox tickets
- Planned Activities:
 - Kennedy Institute for the U.S. Senate
 - Quincy Market
 - Guided Tour of Boston
 - Red Sox Game
 - Duck Tour
 - Boston Tea Party Shop and Museum
 - Moakley Courthouse with mock trial

We acknowledge that Boston is no replacement for Washington D.C., but this location provides us with the opportunity to allow for an overnight trip that isn't subject to out-of-state travel restrictions and is close by should something occur with our students, while giving the students an end-of-middle school experience to treasure. Our 8th-graders have worked incredibly hard in their four years with us, and we are excited to potentially present them with this adventure.

Please join us next Thursday, January 20th at 6:00 PM for a virtual informational session to address any questions about this experience!

Zoom Information:

Link: <https://lowell-k12-ma-us.zoom.us/j/9744451458?pwd=SldeOTlThcRDJmMFRlb1JhUjlpPW5yZz09>

Meeting ID: 974 445 1458

Passcode: Wang2022

Lowell Public Schools: OVERNIGHT FIELD TRIP CHECKLIST [revised 03/01/12]

The School Committee recognizes that first-hand learning experiences provided by field trips are a most effective and worthwhile means of learning. It is the desire of the Committee to encourage field trips as an integral part of the program of the schools.

Specific guidelines and appropriate administrative procedures shall be developed to screen, approve and evaluate trips and to ensure that all reasonable steps are taken for the safety of the participants. These guidelines and appropriate administrative procedures shall ensure that all field trips have the approval of the principal and that all overnight trips have the prior approval of appropriate Administrative level.

Approval of the School Committee must be granted prior to money being collected, arrangements being made, or parental consent being issued for all overnight field trips.

The following guidelines are set to implement the planning of field trips as part of, and directly related to, classroom learning activities. All guidelines must be included in the request.

✓

The application for approval for an overnight field trip which requires students to miss a day or more of school must include written justification from the teacher proposing the trip.

✓

The application for approval for an overnight field trip which requires students to miss a day or more of school must include a written statement of the learning standards the trip will address.

✓

The application for approval for an overnight field trip must include an itemization of all costs associated with the trip and the funding source.

✓

All proposed field trips must have the approval of the school building administrator.

All day trips must be within budgetary allotments for such purpose and be approved by the superintendent. Any trip, for which there is no budget allotment, must have advance approval of the School Committee.

Each student who goes on a field trip must have written parental permission.

Enough supervision must be provided so that discipline on the trip is effective.

All trips must be well planned, properly timed, and related to regular learning activities.

NEW: All Chaperones/other adults **MUST** be corried. Please list chaperones that are attending: Alison Kuzara, Matthew Palmer, Kathy Clark

Signature of Principal / Headmaster:

Date 1/2/22

Signature of Central Administrator:

Date 2/10/22

FIELD TRIP REQUEST FORM

(Must be turned in 6 weeks in advance, with field trip checklist attached)

A trip is considered an official Dr. An Wang Middle School field trip when it is connected to any
(School's name)

class, student activity, club, sport or special program whether they occur on a school day or on a weekend.

A field trip form MUST be filed with the Principal's signature (4) weeks prior to the event. The Principal's signature is required for ALL trips. *Keep a copy of this request for your files.*

Name: Alison Kuzara Date: 1/19/22

Name and cell phone # of staff member on trip: (978) 761-7307

Date of the trip: 5/31/22 - 6/1/22

Hours: Leaving: 7:00 AM Returning: 7:30 PM

Number of Students: Approx. 30 Number of Chaperones: 3

Description of Field Trip: The trip to Boston will enhance students understanding of multiple historical social science topics including: US govt and how it functions, purpose and characteristics and history of our democracy. Also the ability to see the powers of state and federal govt. in action.

Type & Number of Vehicles: 1 Coach Bus Approximate Mileage: 30 miles to Boston
30 miles from Boston

PLEASE SEE ATTACHED ITINERARY AND COSTS.

Charges to Student (p/p): \$541.00 Charge to School Dept.: NONE

Transportation: ALL INCLUDED Transportation: NOT APPLICABLE

Entry Fees: ALL INCLUDED Entry Fees: NOT APPLICABLE

Meals: ALL INCLUDED Meals: NOT APPLICABLE

How many substitute teachers are you requesting?: 0

____ Full Day or Specific Times: From: _____ To: _____

You are required to meet the following conditions:

- Obtain parental and teacher permission
- Obtain volunteer/parent CORI forms and submit to H.R. office (4) weeks prior
- Notify Principal of students attending
- Meet all requirements of the field trip site
- File a post-trip report to the Principal
- Arrange for students to be returned to school/home

Reviewed/Approved by: [Signature]
Principal: _____

Date: 1/21/22

CAPITAL TOURS, INC.

200 Merrimack Street, Suite 401 • Haverhill, Massachusetts 01830 • Tel. (978) 373-9140

www.capitaltours.net

Dear Parents:

Capital Tours, Inc., in conjunction with Dr. An Wang School, is pleased to announce our proposed 2022 tour to Boston, MA. Students and adults will depart from the school on Tuesday, May 31, 2022 at 7:30 AM and will return to the school on Wednesday, June 1, 2022 at approximately 7:30 PM. While in Boston, their tour will be conducted by an experienced tour escort. Five meals, transportation, lodging, admissions, guide fees, escort services, complete insurance (see below), evening activities, restaurant/ hotel taxes and tips are included in the tour rate. In addition, security officers will be hired to provide extra security for the group each of the nights they are at the hotel. Although a sample itinerary is attached, below are listed some of the highlights as well as the features offered by the contract with Capital Tours, Inc.:

- * Fully escorted tour from arrival the first day through departure the last.
- * Accommodations at the Hampton Inn & Suites with private bath, air conditioned on a quadruple occupancy bases for students, double occupancy basis for adults.
- * While on tour, transportation will be aboard deluxe motor coach service, air conditioned with lavatory facilities.
- * Capital Tours, Inc. maintains liability insurance as required by N.T.A. Each member of your group is covered for up to \$5,000.00 for accidental medical, \$ 2,000.00 for medical and hospital expense due to illness, up to \$3,000.00 accidental death and dismemberment and \$1,000.00 for accidental dental.

The cost for this tour, including transportation, is \$541.00** per student.

The date for registration has been established for February 14, 2022.

To Register: please complete the attached registration card and return it with a \$125.00 deposit (which is non-refundable) in the attached envelope by February 14, 2022 OR you can go to www.capitaltours.net and register on-line. Non-refundable amounts include annual operating expenses of Capital Tours, Inc. as well as any deposits paid to airlines, hotels, restaurants, etc. that cannot be recovered in the event of trip cancellation by the parent, school, natural disaster or declaration by any federal, state or local government entity and must be strictly enforced.

Please make all checks payable to Capital Tours, Inc. and MAIL to:

Capital Tours, Inc.
200 Merrimack Street, Suite 401
Haverhill, MA 01830

Parents wishing to pay by credit card or via their Pay Pal account must first register their child. (Credit card payments will be subject to a convenience fee established by our payment partner Axe Payments.) You will then receive an e-mail confirming your child is registered. Once you receive the second e-mail containing your log-in information, you will be able to make your payment securely on-line by logging onto www.mycapitaltours.com.

An optional travel protection plan is provided by Travel Insured International, for an additional fee of \$31.50. The cutoff date to purchase the travel Protection Plan is March 14, 2022. Please contact Capital tours at (978) 373-9140 if you choose this option, or check the box on the registration card.

The following payment schedule has been established:

Payment 1	\$125.00 (which is non-refundable)	Due: February 14, 2022
Payment 2	\$200.00	Due: March 14, 2022
Final Payment	\$216.00	Due: April 15, 2022

PLEASE NOTE: The following cancellation policy will be strictly adhered to:

Cancellations postmarked prior to April 15, 2022 - full refund, less \$125.00

Cancellations after April 15, 2022 will be subject to additional expenses incurred.

THERE WILL BE NO REFUNDS FOR CANCELLATIONS WITHIN TWO WEEKS OF THE TRIP DEPARTURE DATE.

PLEASE NOTE: There will be a \$20.00 fee for checks returned for any reason. Capital Tours is not responsible for items left at the hotel or on the motor coaches.

****Capital Tours reserves the right to modify the final trip cost should the number of paying students deviate significantly either higher or lower, or in the unlikely event that motor coach fuel prices increase sufficiently to cause a fuel adjustment to the motor coach portion of the trip.**

CAPITAL TOURS, INC.

200 Merchants Street, Suite 401 • Hawthorn, Massachusetts 01836 • Tel. (978) 873-8150

www.capitaltours.net

January 19, 2022

DR. AN WANG SCHOOL "PROPOSED" BOSTON 2022 ITINERARY

Day 1	7:30 AM	Depart Wang School
Tuesday	9:00 AM	The Edward M. Kennedy Institute for the U. S. Senate
May 31, 2022	11:30 AM	Lunch at Quincy Market
	1:00 PM	Guided Tour of Boston to include: Freedom Trail, Old State House, Old North Church behind the Scenes tour of Bell Ringing Chamber and the Crypt, Sam Adams Burial Place
	7:30 PM	Check in to the Hampton Inn & Suites by Hilton*
	6:30 PM	Boston Red Sox vs. Cincinnati Reds (\$ 15.00 stipend for dinner in Fenway Park)
Day 2	7:30 AM	Breakfast at hotel
Wednesday	9:00 AM	Boston Duck Tour
June 1, 2022	12:00 PM	Lunch at CambridgeSide Galleria (\$ 15.00 stipend)
	1:30 PM	Guided tour of Old Ironsides and Bunker Hill Monument
	4:00 PM	Depart Boston
	5:00 PM	Dinner at Polcari's in Woburn, MA
	6:30 PM	Depart for Lowell, MA
	7:30 PM	Estimated arrival at School

*Hampton Inn & Suites by Hilton
811 Massachusetts Avenue
Boston, MA 02118
Tel. 617-445-6400